

Items NOT authorized for reimbursement

1. **You will NOT be reimbursed** for the following items as they are not authorized for reimbursement in any case:

- a. Student note-taking service
- b. Optional or recommended books
- c. Stolen, lost, or damaged items
- d. AMA, ADA, AOA, APA, or other professional society, student association or class dues
- e. Cameras or attachments for use in elective courses
- f. Surgical clothing (unless specifically authorized elsewhere in this chapter)
- g. General office supplies, name tags, laundry or locker fees
- h. Housing, meals or school - sponsored travel expenses
- i. Computers (purchase) or palm pilots
- j. Non-related courses (including fees for continuing education programs)
- k. Refundable fees or deposits
- l. Theft or damage insurance for books, supplies and/or equipment
- m. Equipment repair and maintenance
- n. National Board pretest, retest, study books, guides or review books
- o. Magazine and/or journal subscriptions
- p. Loans or interest on loans
- q. Initials on doctor's bags

- r. Deposits or down payments on equipment or supply orders
- s. State Boards, Regional Boards or other exams not specifically authorized - **THE AFHPSP PROGRAM IS NOT PERMITTED TO REIMBURSE INDIVIDUALS FOR COST OF SECURING A LICENSE OR CERTIFICATION**
- t. Reproduction/copying expenses, including those incurred when making copies of reimbursement claims
- u. Binding charges for reports or research papers
- v. CIBA Series. Individual volumes within the series may be subject to reimbursement if **required** as outlined in section 3-1
- w. Shipping and handling
- x. Beepers
- y. Parking
- y. Telephone Calls
- aa. Military Uniforms
- bb. Cap and gown fees
- cc. Items purchased while in a Leave Without Pay (LWOP) Status